TROUP COUNTY
GEORGIA

JOB OPENING

Troup County Government

Position:	Department:	Salary:
Mechanic	County Shop	$22.18/Hr

Under general supervision and instruction this position is responsible for participating in the mechanical repair and maintenance of county vehicles and equipment.

Qualifications/Knowledge:

- High school diploma or GED, current valid driver's license
- Minimum of 1-2 years of experience in a related field is preferred
- Knowledge of the methods, tools and equipment utilized in the repair and maintenance of a wide variety of vehicles and equipment
- Knowledge of department and county policies and procedures
- Knowledge of work safety principles
- Knowledge of preventative maintenance schedules
- Knowledge of computers and job-related software programs
- Skill in the operation of a variety of vehicles and equipment
- Skill in the diagnosis and repair of a variety of vehicles and equipment
- Skill in problem solving
- Skill in prioritizing and planning
- Skill in interpersonal relations
- Skill in oral and written communication

Essential Duties and Responsibilities:

- Performs engine, exhaust, electrical, brake, hydraulic, HVAC transmission and other system repairs on a variety of vehicles and equipment
- Performs scheduled preventative maintenance functions, including checking the condition of and operation of batteries, tires, lights, transmissions, exhaust systems, brakes, etc
- Performs a variety of engine diagnostic procedures
- Performs emergency roadside repairs on vehicles as required; troubleshoots vehicle/equipment failures at job sites
- Completes required paperwork related to work orders and purchases requests
- Maintains shop equipment and assigned tools
- Delivers vehicles and equipment to the dealer for repairs
- Performs small engine repairs
- Maintains the shop and performs housekeeping duties
- Performs all other related duties as assigned

Employment Applications will be accepted Until Filled on Troup County's website @ www.troupcountyga.gov

Job #: 10202026 Mechanic **Grade 14**

Valerie P. Heard
Valerie P. Heard, Human Resources Director

Eric Mosley
Eric Mosley, County Manager

Troup County is an Equal Opportunity Employer - A Drug Free and Tobacco Free Workplace

10/20/2026