Home Occupation Business License Certificate

Application, Instructions, and Information.

Troup County
Community Development

PLEASE READ CAREFULLY BEFORE APPLYING.

THIS APPLICATION DOES NOT ENSURE A LICENSE WILL BE ISSUED.

First, check to see if the subject property (the property for which the Special Use is requested) is governed by any restrictive covenants. Restrictive Covenants are private restrictions on the use of land and are basically private agreements or contracts. They are usually recorded either on a deed, subdivision plat, or as an addendum to a subdivision plat. Restrictive Covenants are legally binding upon all property owners referenced on the deed or subdivision plat, including subsequent owners, for the time period as established on the deed or plat.

Since they are private agreements or contracts and Troup County is not a party to the covenant, only the parties subject to the covenants may enforce them. Troup County cannot enforce private covenants. In order to enforce covenants, affected persons will need to file a civil action in Superior Court. A lawyer should be contacted to assist with the filing. If the requested Non-Conforming Use and/or Structure violates your property covenants, you might become the focus of a civil action. A Special Use approval is not authorization to violate covenants and will not protect you in a lawsuit or civil action brought by your Property Owners Association, land lord, or property manager.

For information about obtaining a copy of subdivision covenants, please contact your Home Owners' Association or the Deeds & Record's Office of the Clerk of Superior Court located at the Troup County Government Services Center between the hours of 8:00am and 5:00pm, Monday through Friday, except holidays.

Troup County, Home Occupation Business License Certificate Application

Troup County is a great place to live, work, and play. Troup County boasts a diverse economy and offers a wide variety of living options. The Board of Commissioners and staff have worked with and listened to the citizens of Troup County, who have said there should be a balance between our agricultural and rural past along with opportunities for growth and success.

Many successful businesses such as Microsoft and Apple began inhomes. The Home Occupation Business License Certificate offers the ability to operate a start-up business or an established business from a residential property, while still protecting neighborhood property values and the residential character of the community. Permitted and restricted home occupations and/or business operations were created for residential zoning districts to help balance these interests. Some business operations are just not suitable for residential areas. These business types should be located in a commercial and/or industrial zoning district. Also, some businesses may outgrow the provisions of the Home Occupation Business License Certificate. Business owners and operators should plan for future growth and move their business operations to a more appropriately suited commercial and/or industrial area, when that time comes.

Instructions:

- Please read the full application carefully.
- Provide all requested information. If something doesn't apply, write N/A (not applicable).
- This application is for a Home Occupation Business License Certificate and it shall be submitted to the Troup County Building, Planning, and Zoning Department. This application does not ensure a license will be issued.
- We will complete the administrative review as timely as possible. Please allow a minimum of 72 hours. If it is determined that a Board of Commissioners (BOC) review is necessary, the application is considered complete upon payment of the additional BOC review fee.

Applicant Information:

- Applicant This is the person completing the application. The applicant should be the proposed business operator. Provide the mailing address and phone number.
- Business Name The legal name of the business.
- Business Description Describe the nature of the business and/or the type of business activities.
- Employees The number of employees living in the residence and the number living off-site, who come to the residence for work.

Subject Property Information:

- Assessor Parcel Number (APN) Available from your deed, online property tax bill at
 http://troupcountyga.org/Departments/Property Appraisal, or at the Property Appraisal Office located at the Troup County Government
 Services Center.
- Street Address and Zip Code The physical address for which the Home Occupation Business License Certificate will be issued.
- Acres -The lot size of the subject property. The individual lot that the APN identifies will be considered. Adjacent properties cannot be combined to achieve a total number of acres. The Property Record Card (PRC) is considered the official record.
- Property Owners Name and Mailing Address Provide information for the property owner. If the applicant is the property owner, you
 may provide an alternate mailing address in this space. The PRC is the official record to determine the owner of record. The owner must
 sign the application.
- Zoning District The one according to the Troup County Official Zoning Map at the time of the application.
- Present Use List all present uses, include the residential use and any other previously approved special or conditional uses.
- Do you reside in the home Do you or will you live in the residence of the subject property? You may be asked to provide evidence of occupancy.
- Zoning and Use of Adjacent Properties For every property that borders the subject property, list the current zoning district and the current use of the property (residential, commercial, vacant, church, school, etc.).
- Accessory Buildings List all accessory buildings that will be used in conjunction with the Home Occupation and its total square feet.
- Business Vehicles List each vehicle and its weight according to the Georgia Department of Driver Services.
- Required Licenses Does the occupation require a state or federal licenses to operate?
- Sales Does the occupation involve sales and sales taxes? If so, do you have a current Georgia Sales Tax Certificate?
- Businesses Operated at this Location Provide the number of any other businesses operated at the proposed address.
- Name and Signature Your printed name and signature indicate that you've read the Home Occupation materials and understand the restrictions and conditions. If you are not the property owner, have the owner sign on Property Owners Name.
- Additional Information Please use an additional piece of paper to provide any necessary and/or important information that may not fit in the space provided or was not required as part of the application.

Home Occupation Certificate Application



REVIEW

BOZAPC

ВОС

CHAIRMAN

 $\ \ \square$ Administrative

Date:

Date:

Requires BOC □ Yes □ No

Name

Case #

Community Development 100 Ridley Ave, Suite 1300 LaGrange, GA 30240

Fee Paid \$



Receipt #/By

Type

Date

☐ Res ☐ Rur ☐ Farm

Vote:

Vote:

Application Date

Phone: (706) 883-1650 Fax: (706) 883-1653

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		□ вос	\$300.0	0					#	#	/	
Please read the following and attached materials before applying.												
laws or regulation regulations for election and are	ns associated with ach zoning district	the occupation. Be where the business	fore you a is to be lo ne informa	apply, ocated ation p	please read the second	ne list of all pation Busi be confirn	pre-ap ness Lic	proved and cense Certif	d prohibited I ficate Record	Home	nents, local, state or Occupations, as wel valid only for the app ntained by the Troup	l as the proved
APPLICANT INFORMATION												
Applic	cant's Name		Mail	ling Ac	ddress			City/Sta	ate/Zip		Phone #	
Busine	ss Name	Business Des	cription:							Emplo	oyees	
								# living i	n home:			
								# living o	off site:			
		SUBJ	ECT PRO	PERT	/ INFORMAT	ION						
Assessor Pa	arcel Number	Street Add	ess (stre	street name if no address)			City/Zip				# Acres	
Total So	Sq. Ft. for I	Sq. Ft. for HO If rented, provide										
				(Owner must sign or authorize property use for business)								
Property Owner's Name			Mailing Address			City/St/Zip				Phone		
Zoning		Present Use			Have you o		□ Ye		Do you		□ Yes	
District					for covena	r covenants?		0	reside in	n 🛮 🗆 No		
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NOT /	tn	South /		East					West			
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Accessory buildings to be used, if any and Sq. Ft:									Weight:			
Vehicle:									Weight:			
List any required Licenses						Sales Tax			Any other Businesses Operated at		d at	
, ,				involved?		Cer	rtificate?		address?			
Do you presently hold required licenses: ☐Yes ☐No			□ Ye	☐ Yes ☐ No ☐ Y		es 🗆 No Yes 🗆		Yes 🗌 No	□ No □			
							If yes, how mar			· 		
	By signing this application, you affirm that the information Print Name Signature Provided is factual to the best of your knowledge.											

Office Use Only Below

☐ Approve ☐ Deny

☐ Approve ☐ Deny

Signature

Administrator/Date

☐ Approve

☐ Deny

Home Occupation Business License Certificate Affidavit

Applicant:	Address:
I understand	the Troup County Zoning Ordinance, listed below, that I must
<mark>follow in orde</mark>	r to operate a business from my residence. Please sign & date
<mark>here to ackno</mark>	wledge:

Appendix A, Article V, Section 5.5 - Home Occupations.

Home occupations may be permitted in residentially zoned districts according to standards for the zoning district of the business activity's proposed location. Each residentially zoned district shall have home occupations permitted as listed in the following subsections. Any home occupation not listed in the following subsections must be approved by the Troup County Board of Commissioners after an application for home occupation is received and the fees paid as posted in the Troup County Building and Inspections Department. The application shall be presented to the Board of Zoning Appeals / Planning Commission for a recommendation to the Board of Commissioners for final approval.

- Home occupations may not be approved on lots or parcels that do not have a home existing on the lot or parcel at the time of application for a home occupation. Home occupations do not run with the land and are dependent on the applicant. When a home occupation is discontinued for more than six months, and an approved homeowner with an approved home occupation does not renew the required business license or the property changes owners a new application and approval is required to continue any home occupation.
- A change in residence requires an approved home occupation application for each new location.
- Home Occupation certificates will be evaluated at each business license renewal to ensure conditions such as number of employees, acreage, square feet, equipment or inventory storage have not changed.
- Home Occupations involving sales must provide a current Georgia Sales Tax Certificate prior to business license being issued.
- Home Occupations conducted in residential units in non-residential zoning districts shall comply with the regulations applicable to that district.
- Home occupations that require storage of equipment, where permitted shall be in an enclosed structure not visible from the public or private street.
- No home occupation certificate shall be issued in a CRVP.
- Upon finding extenuating circumstance regarding a home occupation certificate application, the zoning administrator may require Board of Commission consideration. In such cases, the application date shall be considered the date of the zoning administrator's review as so dated on the application.
- **5.5-1: Residential Home Occupations.** The conduct of business in single-family medium density (SFMD), lakeside residential (LR), mobile home parks (MHP), multi-family (MFR), and unrestricted subdivision (USD) zoned districts. Other districts include: Agricultural/Residential District (AGR), Rural Residential (RR) or Lakeside Rural Residential (LRR), and Agricultural (AG). When subject parcels are under two (2) acres the provisions of this section shall apply regardless of zoning district. It is the intent of this section to ensure the following:
- 1. The compatibility of home occupations with other uses permitted in residential zoning districts;
- 2. The maintenance and preservation of the character of residential neighborhoods and the preservation of peace, quiet and domestic tranquility within all residential neighborhoods.

Residential home occupations, where permitted, must meet the following special requirements:

- **5.5-2:** A home occupation is subordinate to the use of a dwelling unit for residential purposes. No more than 25 percent of the total square feet as recorded on the property record card of the dwelling unit may be used in connection with a home occupation or for storage purposes in connection with a home occupation.
- 5.5-3: No more than two home occupations shall be permitted within a single dwelling unit.
- **5.5-4:** Onsite employment for the residential home occupation/business is limited to residents of the household.
- **5.5-5:** A home occupation shall produce no noise or obnoxious odors, vibrations, glare, fumes, or electrical interference detectable to normal sensory perceptions outside the principal structure.

- **5.5-6:** No traffic shall be generated by such home occupations in greater volume than would normally be expected in a residential neighborhood. No more than one parcel delivery per day shall be permitted.
- 5.5-7: There shall be no exterior indication of the home occupation or variation from the residential character of the principal use.
- **5.5-8:** One home occupation related vehicle shall be permitted provided overnight parking of any commercially-equipped vehicle is within an enclosed area. A home occupation related vehicle is a passenger motor vehicle or light duty truck less than 10,000 pounds gross vehicle weight as registered by the Georgia Department of Motor Vehicles. No home occupation related vehicle shall include any of the following: contractor's equipment or other heavy equipment regardless of weight, a garbage truck, trailer, tractor or trailer of a tractor-trailer truck, dump truck, tow truck, passenger bus, cement truck, and step vans or any vehicle used to carry hazardous materials.
- **5.5-9:** A residential home occupation shall be carried on wholly within the principal dwelling. No residential home occupation shall store goods, materials, or products connected with a home occupation in accessory buildings or garage that are attached or detached.

5.5-10: Permitted residential home occupations:

- Design services;
- Art studio (where no more than one model at a time); Consulting services;
- Off-site sales (pharmaceutical, etc.);
- Direct sale product distribution (Amway, Avon, Mary Kay, Tupperware etc.) provided there is no production on premises;
- Drafting and graphic services;
- Dressmaking, sewing, tailoring, contract sewing (one machine); Engineering office;
- Home office only for occupations otherwise not permitted in the district, and for services including, but not limited to the following:

Bookkeeping;

Accounting;

Medical billing; Process rebates;

Collections, telemarketing.

- Realtor or real estate appraiser office as allowed by the State of Georgia; Writing, editing, resume services, computer programming;
- Photography studio (no more than one client at a time for on-site models); Tutoring;
- Any occupation conducted solely via telecommunications technology;
- Any other similar occupations not listed here that may be approved by the zoning administrator upon the finding of no adverse impacts to the surrounding neighborhood.

5.5-11: Prohibited residential home occupations include, but are not limited to:

- Ambulance service;
- Restaurants, food preparation for catering or distribution; Veterinary services (including care, grooming and boarding);
- Automobile repair, parts sales, upholstery, or detailing, washing services.

Appendix A, Article V, Section 5.6 - Rural Home Occupations.

Rural home occupations in the Agricultural/Residential District (AGR), Rural Residential (RR), or Lakeside Rural Residential (LRR), and in Agricultural (AG) when the subject parcel is over two (2) acres shall be permitted under the provisions of this section. It is the intent of this section to ensure the compatibility of rural home occupations with other uses permitted in lower density residential districts; maintain and preserve the rural character of the area and not create a nuisance for residents in the area through excessive traffic, smoke, or noise or through the creation of a fire hazard. Any rural home occupation applied for but not specifically stated in section 5.6-9 shall be required to obtain approval from the Troup County Board of Commissioners with a recommendation from the Troup County Board of Zoning Appeals/Planning Board unless otherwise provided in this ordinance.

- **5.6-1:** The subject parcel minimum lot size is two (2) acres. Acreages of multiple parcels may not be calculated together to achieve minimum. For lots less than two (2) acres, home occupations must comply with the requirements of section 5.5.
- **5.6-2:** The rural home occupation shall be clearly subordinate to the principal use of the parcel and shall not change the residential character of the area. No more than 25 percent of the heated square feet of record on the property record card in the property appraisal office of the principal dwelling shall be used in connection with the home occupation or storage purposes.
- **5.6-3:** The rural home occupation shall be conducted within a dwelling or within an accessory building provided all structures are harmonious in appearance with the district in which it is located.
- **5.6-4:** One accessory building not exceeding 1,000 square feet may be used in connection with the rural home occupation.
- **5.6-5:** The business of selling stocks of merchandise, supplies or products shall not be conducted on premises except under the following circumstances:
- a) Orders previously made by telephone or at sales parties may be filled on premises; and Internet sales, off-site trade-show sales, mail order, etc.
- b) Incidental retail sales as may be necessary or in connection with the permitted home occupation that can be stored inside the residence or accessory building.
- **5.6-6:** The existence of the rural home occupation shall not be apparent outside the dwelling or accessory building where the rural home occupation is conducted, except that one un-lighted sign limited to nine square feet of sign area shall be permitted. The sign added to all other signs on the parcel shall not exceed the maximum signage allowed in the district. No sign shall obstruct the view of roadway traffic. All signs must be at least 20 feet from any property line and ten feet from any right of way line.
- **5.6-7:** No out of doors storage of materials, products, equipment or vehicles used in the conduct of the rural home occupation, other than trade vehicles, is permitted unless an accessory building is used to house the equipment, materials or vehicles. A rural home occupation related vehicle is a passenger motor vehicle or light duty truck less than 10,000 pounds gross vehicle weight as registered by the Georgia Department of Motor Vehicles. Rural home occupation related vehicle include any of the following: contractor's equipment or other heavy equipment regardless of weight, a garbage truck, trailer, tractor or trailer of a tractor-trailer truck, dump truck, tow truck, passenger bus, cement truck, and step vans.
- **5.6-8:** Onsite employment (including contract employment) for the rural home occupation/business is limited to residents of the property and not more than two additional persons.
- **5.6-9:** Permitted rural home occupations are as follows:
- All occupations permitted in section 5.5-10;
- Appliance repairs (as long as an accessory building is capable of storage of all equipment and
- appliances):
- Barber shops/beauty shops (limited to two stations) provided there is sufficient room on the lot for parking of client vehicles (one space for each station, plus one handicapped space) and operator has a Georgia State License to cut and style hair whether a barber or beautician;
- Cabinet making; Ceramics;
- Contracting, masonry, plumbing or painting, electrical, general; Upholstery;
- Photography studio;
- Pet grooming/boarding/kennel and operator has a Georgia State License from the Georgia Department of Agriculture;
- Any other business as may be approved by the zoning administrator upon finding that the proposed rural home occupation does not pose adverse impacts to the surrounding neighborhood.

ign & date here to acknowledge;	sign & data hara ta adznawladga.		
	sign & date here to acknowledge	 	

I hereby certify that I have read the above conditions, and agree to comply with each requirement, as well as, all applicable Troup county Code Ordinances, as long as the business is conducted at this location.

Troup County Board of Commissioners



Community Development Department 100 Ridley Avenue LaGrange, Georgia 30240

> TELEPHONE: (706) 883-1650 FAX: (706) 883-1653

New Business License & Occupational Tax Certificate Requirements:

A Business License & Occupational Tax Certificate must be obtained before your business can be opened. Please note that it may take 7-10 business days for the review and inspection process.

Please follow the necessary steps, listed below, for obtaining a New Troup County Business License & Occupational Tax Certificate:

- Submit a completed Troup County "New Business License & Occupational Tax Certificate Application Form" and all other attached documents that are required.
- Submit a copy of your Commercial Lease Agreement or submit Proof of Ownership of your new business location.
- Submit a copy of your Driver's License or a copy of your Permanent Resident Card.
- Submit a copy of your Sales Tax ID # or a copy of your Social Security #.
- Submit a copy of your State of Georgia Professional / Trade License (if applicable).
- Comply with all Troup County Fire Department inspection requirements and obtain a Final Inspection from the Fire Marshal.
- Comply with all Troup County Community Development inspection requirements and obtain a Final Inspection from the Building Official.
- Meet all Troup County Health Department Food Service Permit requirements (if applicable).
- Meet all Troup County Beer & Wine License requirements (if applicable).
- Meet all State of Georgia Department of Agriculture Permit requirements (if applicable).
- Meet all QDC (Quality Development Corridor) requirements (if applicable).
- Meet all Buffer & Screening requirements (if applicable).
- Meet all FEMA Flood Zone & Flood Damage Prevention requirements (if applicable).
- Meet all Airport Zoning District requirements (if applicable).
- Meet all Supplemental Regulations for certain Permitted Land Uses (if applicable). (Examples: Pool/Billiard Room, Junk Yard, Salvage Operation, Amusement Center, Entertainment Establishment, Towing/Wrecker Service, Personal Care Home, Child Day Care, etc.)

Please return all completed applications, forms, documents, and/or required paper work to the Troup County Community Development (706-883-1650).

Thank you for doing business in Troup County! Best of luck with your new business!

Troup County Board of Commissioners



Community Development 100 Ridley Avenue LaGrange, GA 30240 Telephone: (706) 883-1650 Fax: (706) 883-1653



Ticense Fee	License #	Fee Pa	aid\$	Applicati	on Date	R	eceipt #	Ву	
Business Name:		☐ License Fee:							
Business Name:	New Business License & Occupational Tax Certificate Application Form								
Business Name:									
DBA / Trade Name: Partnership: Nature of Business Description: Corporation: Corporation: LLC:	Business Name:								
Federal Employer Identification # (FEIN #): LLC:		:							
Sales Tax ID # or Social Security #: State of Georgia Professional / Trade License #: Business Physical Location Address: City: City: State: Zip: State: Zip: Contact Name: Assessor Parcel Number (APN): Contact Phone: Do you Rent or Own this location? City: State: Rusiness Owner Address: Address: City: State: Assessor Parcel Number (APN): Do you Rent or Own this location? Contact Email: Address: Address: City: State: Rusiness Owner Address: City: State: Rusiness Owner Address: City: State: Rusiness Owner Address: Address: City: State: Rusiness Owner Address: Downer/Agent Signature Coverner/Agent Signature	Nature of Business				Corporation:				
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Business Physical Location	Sales Tax ID # or S	ocial Security #:					Other		
Address: City: City: State: Zip: Assessor Parcel Number (APN): Contact Name: Assessor Parcel Number (APN): Contact Email: Business Owner Applicant/Manager Name: Address: Address: Address: City: State: Zip: State: Zip: State: Zip: Phone: Email: Email: Email: Cover/Agent Signature I certify that I am the Owner / Agent of this business and that all information provided, as part of the application, is true and correct. Signature of Owner / Agent: Date: Office Use Only - Below This Line QDC (Quality Development Corridor) Requirements: Buffer & Screening Requirements: FEMA Flood Zone & Flood Damage Prevention Requirements: Airport Zoning District Requirements: Supplemental Regualtion Requirements: Troup County Health Department Permit Requirements: State of Georgia Department of Agriculture Permit Requirements: Building Official (706-883-1650) Approved: Denied:	· ·								
City: State: Zip: State: Zip: Phone: Assessor Parcel Number (APN): Contact Name: Do you Rent or Own this location? Contact Phone: Business Owner Applicant/Manager Name: Address: Address: City: State: Zip: State: Zip: Phone: Email: Zip: State: Zip: State: Zip: Phone: Phone: Email: Email: Certify that I am the Owner / Agent of this business and that all information provided, as part of the application, is true and correct. Signature of Owner / Agent: Date: Office Use Only - Below This Line QDC (Quality Development Corridor) Requirements: Buffer & Screening Requirements: Supplemental Regulation Requirements: Supplemental Regulation Requirements: Supplemental Regulation Requirements: State of Georgia Department of Agriculture Permit Requirements: State of Georgia Department of Approved: Denied: Approved: Denied: Approved: Denied: Approved: Denied: Approved: Denied: Approved: Denied:	Bu	siness Physical	Location			M	ailing Address	(if different)	
State: Zip: State: Zip: Contact Name: Assessor Parcel Number (APN): Contact Phone: Business Owner	Address:				Address:				
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Email: Cover Agent Signature	State: Zip:				State:			Zip:	
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Permited Use?	Permited Use?								
By: Date: By: Date: Date:		Date:	By:	Date:		By:	Da	nte:	

Thank you for doing business in Troup County! Best of luck with your new business!

Affidavit Verifying Status

For Troup County Public Benefit Application

By executing this affidavit under oath, as an Occupation Tax Certificate, Alcohol License		_
1, I am stating the following with respect to		
Occupation Tax Certificate, Alcohol License		
(Name of the person applying on behalf of in		artnership, or other private entity)
1)I am a United States Citizen	(18 years of age or older).	
OR		
I am a legal permanent reside or non-immigrant under the Federal Years of age or older) and lawfully p verified through the Department of H	Immigration and Nationality Act (present in the United States. *** A	18 Ill persons that check this must be
2)Must provide a copy of a Se	ecure & Verifiable Document.	
In making the above representation under oa makes a false, fictitious, or fraudulent staten Code Section 16-10-20 of the Official Code	nent or representation in an affidav	
	Signature of Applicant:	Date:
	Printed Name:	

SUBCRIBED AND SWORN BEFORE ME ON THIS THEDAY OF, 20	Alien Registration number for	or Non-Citizens
Notary Public		

***Note: O.C.G.A.§ 50-36-1(e)(2) requires that aliens under the Federal Immigration and Nationality Act, Title 8 U.S.C, as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below.

E-VERIFY AFFIDAVIT



Private Employer Affidavit Pursuant to O.C.G.A. §36-60-6(d)

By executing this aff	fidavit under oa	th, as an applicar	it for a Troup C	County	
•		· ·		required to operate a busine private employer known	
				(company name &	applicant name) verifies
one of the followin	g with respect	to the applicati	on for the abo	ove mentioned docume	ent:
		e below signed year, , please fill out Se		m, or corporation employed n	nore than ten (10) employees.
(b)	On January 1st of th	e below signed year,	the individual, fir	m, or corporation employed to	en (10) or fewer employees.
provisions and	d deadlines establ	lished in O.C.G.A.	§36-60-6(a). The	orization program in accor undersigned private employe are as listed below:	dance with the applicable or also attests that its federal work
Federal Work Autho (Company	rization User Identi ID / E-Verify Nur			Date Authoriz	ed
	ent statement or	representation in			and willfully makes false, ion of O.C.G.A. §16-10-20, and
Executed on the	date of	, 20	in	(City)	(State)
Signature of Authorize	ed Officer / Agent	of Company	Printed Name	of and Title of Authorized O	fficer / Agent
SUBSCRIBED AND SW	VORN BEFORE M	E ON THIS THE			
DAY OF		, 20	_		
NOTARY PUBLIC My Commission Expires	: :		_		

Troup County Board of Commissioners



Community Development 100 Ridley Avenue LaGrange, GA 30240

Telephone: (706) 883-1650 Fax: (706) 883-1653

BUSINESS LICENSE & OCCUPATIONAL TAX CERTIFICATE FEE SCHEDULE

In accordance with Georgia State Law, House Bill 362, county business license fees have been restructured. Please review the chart below and enclose the appropriate fee for your particular size of business.

Please make the check payable to: "Troup County".

Business or Practitioner	Employees	License Fees		Admin Fees		Total Fees
0 - 5	·	\$125.00	+	\$40.00	=	\$165.00
6 - 10		\$150.00	+	\$40.00	=	\$190.00
11 - 15		\$225.00	+	\$40.00	=	\$265.00
16 - 30		\$350.00	+	\$40.00	=	\$390.00
31 - 50		\$500.00	+	\$40.00	=	\$540.00
51 - 75		\$750.00	+	\$40.00	=	\$790.00
76 - 100		\$1000.00	+	\$40.00	=	\$1040.00

Plus \$10.00 per Each Employee Over 100

Please use this as an example.

2 Part-Time Employees = 1 Full Time Employee.

5 Part-Time Employees = 2 Full Time Employees.

Beer & Wine Licenses		License Fees	<u>L</u>	icense Fees
Retail Package License:	Beer	\$500.00	Wine	\$200.00
Retail Pouring License:	Beer	\$500.00	Wine	\$200.00
Wholesale Distributors License:	Beer	\$500.00	Wine	\$500.00
Alcoholic Beverage Catering License:	(Beer and Wine)	\$100.00 Total		
Farm Winery License:	Operating Premises	\$200.00	Tasting Room	\$100.00 Each
Farm Winery Retail Package License:	Beer	\$50.00	Wine	\$50.00
Farm Winery Retail Pouring License:	Beer	\$50.00	Wine	\$50.00
Entertainment License:		\$250.00 Each		

***Under the New Georgia State law, businesses operating within the State of Georgia are responsible for purchasing a license in the jurisdiction in which the business is located. However, business owners outside the State of Georgia will be responsible for obtaining a license in the jurisdiction in which work is being conducted.

^{**}NOTE** Part Time Employees: